

By-Laws of The Edmonton Korean-Canadian Senior Golf Club

BY-LAWS  
OF  
THE EDMONTON KOREAN-CANADIAN  
SENIOR GOLF CLUB

By-Laws of The Edmonton Korean-Canadian Senior Golf Club amended at the special meeting held on October 30, 2010 and to be in effect on the same date.



## **1. NAME**

Name of the organization shall be called The Edmonton Korean-Canadian Senior Golf Club.

## **2. ORGANIZATION**

### **2-1. COMPOSITION**

- (1) The club shall be comprised of membership and elected officers.
- (2) Elected officers are consisted of members of Executive Team, Board of Directors, Auditing, and Rules Committee.

### **2-2. MEMBERSHIP ELIGIBILITY**

- (1) Any person who is currently residing in and/or in the vicinity of Edmonton (north of Red Deer, including Red Deer), and currently of the full age of 65 or older.
- (2) Those who have paid their annual membership fee as determined, from time to time, by members at a membership meeting. The annual membership fee must be paid by May 30th of current year.
- (3) If any person who has not satisfied the above requirements as specified in (1) and (2) shall not be allowed to become a member of the club during current year and such a person's membership will only be considered for the next year, provided that he/she meets the above requirements.
- (4) Any member wishing to withdraw from membership may do so upon notification of his/her intention to the president of the club.
- (5) Membership fee is not refundable under any circumstances.
- (6) Any member, upon a majority vote of members of the club in good standing, may be expelled from the club for any conducts or activities that the club may deem detrimental to the reputation and well-beings of the club.

### **2-3. ELECTED OFFICERS**

- (1) Term of all elected officers is 2 years, starting January 1 and ending December 31. They shall, however, continue to serve until their successors are elected and installed.
- (2) Transition of office including, duties of elected officers, documents and assets shall be completed by December 31.



- (3) Any of the elected officers can be re-elected for another term upon expiration of their current term.
- (4) Any vacancies occurring during the term shall be filled at the next special meeting, provided it is so stated in the notice for call of such a meeting.
- (5) Only a member in good standing and in attendance at the special meeting on election date shall be eligible for any of the elected position of the club.

#### **2-4. EXECUTIVE TEAM**

- (1) The executive team shall consist of president, vice president, secretary, and treasurer. These officers shall be elected by a majority vote of members at a special meeting.
- (2) **President:** The president of the club shall become the chairperson of the executive team. He/she shall represent the club, preside at all meetings, implement decisions of the board of directors regarding reprimand of a misbehaving member, and be responsible for overall operation of the club.
- (3) **Vice President:** He/she shall, in the absence of president, act on behalf of the president. In case of the absence of the elected vice president, such an officer may be appointed by the president, and shall discharge his/her duties.
- (4) **Secretary:** He/she is under the direction of the president of the club as well as the chairperson of the board of directors. It is the duty of the secretary to attend all meetings and keep accurate minutes of the same. He/she shall, with an approval of the president, have an authority to use the seal of the club; and the signatures of the secretary and/or the president shall authenticate whenever it is used. He/she shall be in charge of all the correspondence of the club. In case of the absence of the elected secretary, such an officer may be appointed by the president and shall discharge his/her duties.
- (5) **Treasurer:** The treasurer shall receive all monies paid to the club and be responsible for the deposit of the same in a recognized financial institution which the club may designate. He/she shall properly account for the funds of the club and keep such books as directed by acceptable accounting practice. He/she shall present the detailed account of receipts and disbursements to the board whenever requested and shall prepare for submission to the annual meeting, a statement, duly audited



of the financial position of the club. A copy of the same shall also be submitted to the secretary to add to the records of the club. The same individual may serve as secretary as well as treasurer if the president of the club and chairperson of the board of directors so decide.

- (6) At the request of the president, any officers of the executive team may be removed from office by the board of directors if they do not fulfill the duty for which they have been elected. The president may be removed from the office by a two-thirds (2/3) votes of the members of the club in good standing if he/she is deemed unfit for the job.
- (7) If required by the club, the president, with the approval of the board of directors, may employ one or more of external staff and/or experts.

## **2-5. BOARD OF DIRECTORS**

- (1) The board of directors shall be comprised of a maximum of 5 directors and they shall be elected by vote at a special meeting of the club.
- (2) Directors of the board shall select a chairperson of the board and the chairperson shall represent the board, presiding at all board meetings, in charge of electing executive team members, and be responsible for the daily operation of the board.
- (3) The board shall, subject to the by-laws or directions given to it by the majority vote at a meeting of the members, have the power to oversee operation and management of the club by the executive team.
- (4) Upon request by the Rules Committee, a decision shall be made regarding reprimand of a member and notify it to the president of the club for implementation.
- (5) Meetings of the board shall be held as often as required, but at least once in 6 months, and shall be called by the chairperson of the board. Any unscheduled board meeting may be called upon request of the president, chairperson, or any 3 or more directors. Unscheduled meeting(s) of the board may be called by 10 working days notice to each director either by mail, e-mail, telephone, or newspaper. Any 3 out of 5 directors shall constitute a quorum and a special meeting shall be held without notice if a quorum of the board is present. However, any business transactions at such meeting shall be rectified at the next board meeting; otherwise they shall be null and void.



- (6) Upon a majority vote of members in good standing, any director(s), including chairperson, may be removed from the office for any cause that the club may deem reasonable.

## **2-6. AUDITORS**

- (1) Up to 2 auditors shall be elected by members at a special meeting.
- (2) The books, accounts, and records of the secretary and treasurer of the club shall be audited at least once a year by a duly qualified accountant or an elected auditor(s).
- (3) Such auditors shall submit at a general or special meeting, a complete and proper statement of the standing of books and records for the previous year. Any member of the board of directors shall, at any time, have access to such books and records.

## **2-7. RULES COMMITTEE**

- (1) 3 members of the rules committee shall be elected by members at a special meeting.
- (2) Elected members of the rules committee shall oversee rules and regulations pertaining to club's activities.
- (3) Makes recommendation to the chairperson of the board of directors regarding reprimand of a misbehaving members of the club.

## **3. MEETINGS**

### **3-1. GENERAL MEETING**

- (1) A general meeting shall be held in April or May, preferably coincides with the date of the scheduled first game of the season.
- (2) The date of general meeting shall be notified to all members through a newspaper, mail, e-mail, phone call or by other means at least 2 weeks prior to the date of the meeting.
- (3) At this meeting, annual budget, schedule of annual activities, and other important business propositions of the club shall be presented and discussed for approval by members.
- (4) One-half (1/2) of the members in good standing shall constitute a quorum at the general meeting and all resolutions require support of more than 50% of the attended members.



### **3-2. SPECIAL MEETING**

- (1) Upon request of one-third( $1/3$ ) of members, president, or chairperson of the board of directors of the club, a special meeting may be called by the president in order to discuss and resolve any urgent issues of the club.
- (2) All members of the club shall be notified of such a meeting by telephone, mail, e-mail, weekly newspaper or verbally at least 5 working days prior to the date of the meeting. One-half( $1/2$ ) of the members in good standing shall constitute a quorum at special meetings. All resolutions require support of more than 50% of the attended members.

### **4. VOTING**

- (1) Any member who has not withdrawn from membership nor has been suspended or expelled shall have the right to vote at any meeting of the club.
- (2) Such votes must be made in person at the meeting and shall not by proxy or otherwise.

### **5. REMUNERATION**

Unless authorized by a majority vote at any meeting and after a notice for the same has been given, no ~~member~~<sup>OFFICERS/DIRECTORS</sup> of the club shall receive any remuneration for his/her services to the club.

### **6. BORROWING POWERS**

For the purpose of carrying out its objective, the club may borrow, raise or secure the payment of money in an appropriate manner, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the club, and in no case shall debentures be issued without the sanction of a special resolution of the club.

### **7. KEEPING AND USING THE CLUB SEAL**

The current president of the club shall be responsible for keeping the club's seal and the secretary of the club has a permission to use the seal as directed by the president.



## **8. INSPECTING BOOKS AND RECORDS**

Any member of the club shall have the right to inspect the books and records provided that the inspection to take place at mutually agreeable time and location or time and location designated by the president. A written request for such an inspection must be given to the president at least 10 working days in advance.

## **9. AMENDMENT TO THE BY-LAWS**

- (1) The by-laws may be rescinded, altered or added to by a "Special Resolution" passed by a majority votes of members at a special meeting.
- (2) The by-laws shall become effective upon approval by members at a special meeting.

## **10. DISSOLUTION**

- (1) The club may be dissolved by a vote of two-thirds(2/3) of the entire membership at the time of special resolution.
- (2) Any remaining funds and assets at the time of dissolution after payment of debts and liabilities will be donated to another charitable organization.

Dated \_\_\_\_\_